

Preston Cooperative Education Centre

Founders' Meeting

Monday 19th July at 3.00pm

Meeting minutes

Present:

Andy Birchall
Julian Manley
Mick Mckeown
Janet Newsham
Lynne Brooks
Cilla Ross

Minutes of last meeting

- Mick apologised for not contacting Tracy Walsh and Belfast group earlier, but he has done it now and awaits their response
- Everyone agrees to be a director

Fixed regular dates and times for meeting

- 3rd Monday of each month at 5pm (except August and December)

Bank Account

- Bank account is open!
- They didn't need the £500 deposit.
- We will be charged £6 a month.
- Julian suggested to put in £12 each to pay for the whole year – everyone agreed
- Andy will send the details for payment to the group

Funding, OSF Preston City Council Bid, Lottery Bid.

- Preston City Council is applying for the exit funding for the sum of £200,000 and adding another £100,000 to that, and PCEC will receive £35,000 of it.
- Julian is not certain that the OSF bid calculations are in £. Might be in \$.
- The priority for the money would be the staffing costs and then the premises.
- Julian said we have options for using premises at UCLan, Preston College, as well as a virtual space.
- Mick and Julian will work on the Lottery bid to make it competitive, get the research office on board and periodically get feedback from the group.

Course development

- Julian suggested creating an academic curriculum development group that will feedback to the main group.
- Andy suggested beginning with asking people 'on the ground' what they wanted/required.
- Cilla suggested to have a meeting date in summer for discuss this. Alina will circulate the doodle poll.

Website and promotion

- Julian suggested having a very basic website and ask Alina to help with it.
- Dave Savage created a Facebook page for PCEC.
- Andy said he will start blogging on it.
- Dave will need to give admin rights or editor rights to anyone who wants to post on Facebook.

Membership discussion is deferred until the next meeting.