

Preston Cooperative Education Centre

Directors' Meeting

Monday 22nd November at 5.00pm

Meeting Minutes

Apologies

None

Minutes of last meeting

Agreed

Funding, OSF Preston City Council Bid, Lottery Bid.

- Andy approached the Bakers Union and they have formally supported the bid with the letter. Waiting for Unite Union to come back.
- No response about no-profit clause from the Lottery Bid, Julian will proceed with the bid anyway.

Action: Julian to proceed with the Lottery Bid with the help from Mick and Cilla.

Business Plan

- Andy listed everything we would need to buy and sent it out to Mick, Bob and Dave Savage. Got no response.
- Mick, Bob and Dave are going to work on the business plan under Bob's directions.
- Our clientele is trade union, community and High Education through UCLan.
- We need a good direction to be able to write a business plan in general - it should be sustainable and viable.
- We need a timeline for the business plan.

Action: Mick, Bob, and Dave to research the cost of things and write a business plan.

Course development – Coop College start up model

- Julian and Cilla talked to the Head of Learning of the Coop College about the START module.
- It's quite flexible, so can be changed depending on the context.
- There will be a cost to register on it.
- Some of it will be delivered online and some face-to-face.
- Coop College is flexible and wants to work with us.
- We have to work towards equal partnership.

Action: Julian and Cilla to have a follow up meeting with the Coop College before Christmas to discuss the online platform.

International Union Coops

- Connect PCEC with Coop Cincy and Mondragon through a website to develop a joint platform for cooperative education and training. Link this to the future PCEC website.
- International online education platform where we could share international teaching with our partners. Sharing of resources and materials.

Website and promotion

- We need a card to pay for the hosting and a domain.

Action: Andy to request a debit card from the bank.

AOB

- Organise an event for the unions in Preston and share what we are doing.
- Invite Dave Savage to become a director of PCEC – Agreed.
- Commit to have a face-to-face meeting as a group in late January or February.
- Have an update meeting and invite more people to spread the word (e.g. Freddie Bailey).
- Have monthly and ad-hoc meetings.

Action: Invite Dave Savage to become a director of PCEC; start organising a face-to-face meeting as a group.

Date of next meeting 17th Jan 2022